

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Leslye Corsiglia

**SUBJECT:** SEE BELOW

**DATE:** September 22, 2004

Approved



Date

9/27/04

**COUNCIL DISTRICT:** Citywide

**SUBJECT: ORDINANCE AMENDING TERMS FOR MEMBERS OF BOARDS AND  
COMMISSIONS NOT ESTABLISHED BY CHARTER  
SUPPLEMENTAL REPORT**

## **REASON FOR SUPPLEMENTAL REPORT**

Due to the delay in bringing this item forward to the City Council, the open application period for vacant Commission seats has been closed. This supplemental report is necessary to address the timing of formal recruitment processes overseen by the Clerk's Office.

## **RECOMMENDATION**

It is recommended that the City Council authorize the City Clerk to reopen the application period for the Advisory Commission on Rents allowing previously ineligible incumbent members an opportunity to reapply for vacant positions on the Commission.

## **ANALYSIS**

On March 20, 2004, The Advisory Commission on Rents held its annual retreat. At this meeting the Commission voiced its concern regarding the potential for four (out of seven) vacant seats on the Commission in January 2005 to Councilmember Nora Campos and Housing Department staff. In an effort to respond, the Councilmember worked directly with staff from the Housing Department, Attorney's Office and Clerk's Office to make the appropriate changes necessary to retain valuable experience of incumbent members.

On September 16, 2004, the Advisory Commission on Rents held its regular meeting requesting the City Council to authorize the Clerk's Office to reopen the application process allowing members to utilize this critical change to the Municipal Code.



LESLYE CORSIGLIA  
Director of Housing